



Republic of the Philippines  
**TARLAC STATE UNIVERSITY**  
**OFFICE OF THE PRESIDENT**

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Tarlac State University  
Records and Archives Unit No. 36  
By/Date *Jul 9237* **JAN 23 2024**

## **TSU Administrative Order**

No. 10, s. 2024

January 23, 2024

SUBJECT: **NON-ENVIRONMENTALLY ACCEPTABLE PRODUCTS (NEAP) AT TARLAC STATE UNIVERSITY**

### **General**

Republic Act No. 9003 or the Ecological Solid Waste Management (ESWM) Act of 2000 prioritizes reduction-at-source and emphasizes the prohibition of **NON-ENVIRONMENTALLY-ACCEPTABLE PRODUCTS (NEAP)**. (Art, 4 Sec 29.)

The Tarlac State University (TSU) upholds its commitment in environmental protection, conservation and sustainability, the government directive to implement the banning of the use of unnecessary **SINGLE-USE PLASTICS** per National Solid Waste Management Commission (NSWMC) Resolution No. 1363, dated February 12, 2020.

### **Purpose and Scope**

In reference to the previously issued TSU Memorandum Order No. 29 s. of 2017, "Policy on Non-Environmentally Acceptable Products (NEAP), Reiterating Existing Environmental Policies and Prohibited Practices, and Imposing Appropriate Sanctions or Penalties on Violations Hereof", the policy aims to reduce the volume of garbage especially single-use plastics, generated in the daily operations and other activities of the University. This is applied to all employees, students and stakeholders of the University.

### **Definition of Terms**

Single-use plastics - refers to disposable plastic products which are commonly used as packaging and all items/products that are intended to be used only once before they are thrown away or recycled. This include, but not limited to, items such as grocery bags, food packaging containers and bags, water bottles, straws, stirrers, Styrofoam/styrofor, plastic cups, sachets, and plastic cutlery.

BYOT – (Bring your own Tumbler) refers to containers made of either plastic, metal or glasses that are washable and designed for re-use.





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## **STATEMENT OF THE POLICY**

It is the policy of the University that all personnel, students and stakeholders observe a ban on all single-use plastics upon effectivity of this memorandum. Accordingly, the following shall be implemented.

1. The following materials are considered as unnecessary single-use plastics products.

Plastic cups (lower than 0.2 mm in thickness)

Plastic drinking straws;

Plastic coffee stirrers;

Plastic spoons;

Plastic forks;

Plastic knives; and

Plastic labo and thin-filmed sando bags (lower than 15 microns)

Styrofoam / styrophor

2. Alternative packaging materials are to be used in lieu of NEAPs. Under circumstances that NEAPs are unavoidably brought in, the policy on "what you bring in, you bring out" shall apply.

3. No person shall use or distribute the above stated unnecessary single-use plastic products at the university premises or any event.

4. All employees and students are encouraged to participate BYOT campaign and use their own tumblers in all offices, facilities, and premises.

5. All offices are encouraged to install four (4) bins system with labels (biodegradable, non-biodegradable, recyclable, and infectious waste) and practice proper waste segregation.

5. Key Officials of offices/units are mandated to lead in the implementing and cascading this policy to all parties/stakeholders of the University particularly the Office of the Vice President for Administration (VPA).



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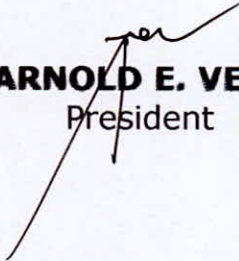
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6. The Civil Security Unit (CSU) shall see to it that this Order is properly implemented from the point of entry of Single-Use Plastic and NEAPs to the university and to undertake regular monitoring of the campuses for compliance.

To ensure awareness of this Order, the Students Affairs and Services (SAS) shall schedule and cascade this policy to all the students.

This is for the information and guidance of everyone.

  
**DR. ARNOLD E. VELASCO**  
President 