

TARLAC STATE UNIVERSITY

**QUALITY MANAGEMENT SYSTEM UNIT**

**DOCUMENT REGISTRATION, REVISION & ABOLITION FORM**

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**Changes/Modifications** (*use an additional sheet if necessary*):

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**Distribution List:**

All Offices

**OUP** University President

**LEG**  Legal Counsel

**BOR** Board secretary

**EXE** Executive Assistant

**MIS** Management Information System Office

**IAS** Internal Audit Services Office

**DPO** Data Privacy Office

**OIA** Office of International Affairs

**PAI** Office of Public Affairs

**FOI** Freedom of Information

**VPA** Vice President for Academic Affairs

**REG** Admission and Registration Office

**LMS** Library Management Services

**NST** National Service Training Program

**GSC** Graduate Studies

**AAO** Alumni Affairs Office

**SAS** Student Affairs Services

**GAC** Guidance and Counselling

**OCA** Culture and the Arts

**DHO** Dental Services

**MSO** Medical Services

**SDS** Student Development Services

**SFU** Scholarship Finance Unit

**SOU** Student Organization Unit

**SPU** Student Publication

**SDM** Sports Development

**SDU** Student Discipline Unit

**CJS** Career Education and Job Placement Services

**TEM** Testing, Evaluation and Monitoring Service

**RAR** Research, Accreditation and Records

**IDI** International, Differently-Abled, Indigenous and Marginalized Student Service

**CAF** College of Architecture and Fine Arts

**CSS** College of Arts and Social Sciences

**CBA** College of Business and Accountancy

**HTL** University Hotel

**HRM** Hotel & Restaurant Management

**CCS** College of Computer Studies

**CTE** College of Teacher Education

**CET** College of Engineering and Technology

**SOL** School of Law

**CPA** College of Public and Administration

**COS** College of Science

**CJE** College of Criminal Justice and Education

**VPF** Vice President for Administration and Finance

**CAO** Chief Administrative Office

**ASU** Administrative Services

**ADO** Administrative Office

**CAS** Cashiering Unit

**CSU** Civil Security Unit

**PRO** Procurement Unit

**RAU** Records and Archives Unit

**SUP** Supply and Property Management Office

**HRD** Human Resource Development and Management

Office

**CFO** Chief Finance Office

**FIN** Accounting Office

**BMU** Budget Management Unit

**BAS** Business Affairs and Auxiliary Services Office

**FDM** Facilities Development and Management Office

**PMU** Planning and Monitoring Unit

**JGS** Janitorial and Grounds Services Unit

**FMU** Facilities Maintenance Unit

**MPL** Motorpool Unit

**VPQ** Vice President for Planning and Quality Assurance

**QAO** Quality Assurance Office

**PME** Office of Planning, Performance, Monitoring and

Evaluation

**PCS** Pollution Control and Safety Unit

**QMS** Quality Management System Unit

**DRR** Disaster Risk Reduction

**VPR** Vice President for Research and Extension Services

**TTO** Technology Development, Transfer and

Commercialization Office

**GAD** Gender and Development Office

**ERC** Research Ethics Review Committee

**FTR** Food Technology and Research Center

**URO** University Research Office

**MCL** Microbiology Laboratory

**PCL** Physico-Chemistry Laboratory

**ESO** Extension Services Management Office

Others:

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