REQUEST FOR QUOTATION

RFQ No. 473-2026
Date: October 22, 2026

The **TARLAC STATE UNIVERSITY (TSU)**, through its Bids and Awards Committee (BAC), intends to procure **Various Office Supplies** with an Approved Budget for the Contract of **One Million Five Hundred One Thousand Four Hundred Seventy-Five Pesos (PhP 1,501,475.00)** through **Small Value Procurement** pursuant to Section 34 of the Implementing Rules and Regulations of Republic Act No. 12009.

Please submit your duly signed quotation addressed to the Bids and Awards Committee (BAC) Chairperson and to the given address below, on or before **1:00PM of 30 October 2026**, subject to compliance with the Terms and Conditions provided on this Request for Quotation (RFQ):

DR. MARLON V. GAMIDO
Chairperson, Bids and Awards Committee-Goods and Services
Tarlac State University
Romulo Boulevard, San Vicente Tarlac City
Telephone No. (045) 606-8162
Email: tsucanvassing@gmail.com

Interested supplier/service provider shall also submit a copy of the following documents along with the quotation on or before the above specified deadline for submission of quotation:

Required Documents:

- ☑ Valid Business/Mayor's Permit
- ☑ PhilGEPS Registration Number
- ☐ Tax Clearance (per RR017-2024 EO398 Series 2005, Updated Tax Clearance
- ☑ Notarized Omnibus Sworn Statement, if applicable
- ☑ Latest Income/Business Tax Return, if applicable
- ☐ Others, _____

The Head of the Procuring Entity (HoPE) of the TSU reserves the right to reject any and all quotations, declare a failure of procurement, or not award the contract in accordance with Section 70 of the IRR of RA No. 12009.

For any clarification, you may contact the BAC Secretariat at (045) 606-8157/606-8162 or send email to tsucanvassing@gmail.com.

By the Authority of the Bids and Awards Committee:

MENCHIE D. ABELLAR
Head, BAC Secretariat/Procurement Unit

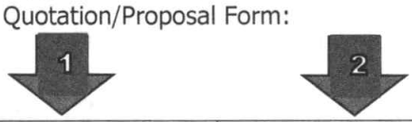
INSTRUCTIONS:

Note: Failure to follow these instructions will disqualify your entire quotation.

1. Do not alter the contents of this form in any way.
2. The use of this RFQ is highly encouraged to minimize errors or omissions of the required mandatory provisions.
3. The quotation shall contain all the mandatory requirements/provisions including manifestation of the agreement with the Terms and Conditions below.
4. In case a prospective supplier/service provider submits a filled-out RFQ with a supporting document (i.e., a price quotation in a different format), both documents shall be considered unless there will be discrepancies. In this case, provisions in the RFQ shall prevail.
5. **All technical specifications must be complied with.** Failure to comply with the mandatory requirements shall render the quotation ineligible/disqualified.
6. Quotations may be submitted through electronic mail at tsucanvassing@gmail.com.
7. Quotations, including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the e-mail shall be considered.

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. The following shall be observed in accomplishing the Quotation/Proposal Form:



Minimum Technical Specifications	Quantity	Offered Technical Specification/Service	Statement of Compliance (Comply or Not Comply)
			YES or NO

1. *State the Brand/Model offered and/or alternate offer if answered "NO" in the Statement of Compliance;*
2. *Check if compliant with the specifications or not.*

3. Detailed literature or brochure of the offer, as may be applicable, shall be submitted to support statement of compliance of the technical specifications
4. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
5. Price quotation/s must be valid for a period of **FORTY-FIVE (45) calendar days** from the deadline of submission.
6. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
7. Quotations exceeding the Approved Budget for the Contract shall be rejected.
8. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the TSU shall adopt and employ "draw lots" as the tie- breaking method to finally determine the single winning provider.
9. Award of contract shall be made to the lowest quotation which complies with the technical specifications, requirements and other terms and conditions stated herein.
10. The item/s shall be delivered according to the accepted offer of the bidder.
11. Item/s delivered shall be inspected on the scheduled date and time of the TSU. The delivery of the item/s shall be acknowledged upon the delivery to confirm compliance with the technical specifications.
12. Payment shall be made after delivery and upon the submission of the required supporting documents.
13. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. TSU may terminate the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
14. The Procuring Entity may cancel or terminate the contract at any time in accordance with the grounds provided under RA No. 12009 and its Implementing Rules and Regulations.
15. The RFQ, Purchase Order (PO), and other related documents for the above-stated procurement projects shall be deemed to form part of the contrac

Date: _____

The Bids and Awards Committee
Tarlac State University
San Vicente, Tarlac City

Dear Sir/Madam:

After having carefully read and accepted the Instructions and Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

	Minimum Technical Specifications	Quantity	Offered Technical Specifications	Statement of Compliance (Comply or Not Comply)
Note: Non-compliance with the minimum required specifications shall be grounds for disqualification				
Procurement of Various Office Supplies				
1	**BALLOON**, High-Quality Balloons, Latex, Assorted colors Colors: Gold, Silver, different shades of Blue, different shades of Pink with Arch and Garland Kit, 11–12 inches, round, 10pcs/set.	50 sets		
2	**BALLPEN**, Black	50 pieces		
3	**BATTERY**, Alkaline, 15A, LR6, 1.5V	50 packs		
4	**BATTERY**, Alkaline, LR44, Button Cell, Heavy Duty, Pack of 5	2 packs		
5	**BATTERY**, CMOS, CR2032 3V CMOS BATTERY	30 units		
6	**BATTERY**, Size AA, heavy duty, 4pcs/pack	57 packs		
7	**BATTERY**, Size AAA, heavy duty, 4 pcs/pack	150 packs		
8	**BATTERY**, Size C, 2pcs/pack	2 packs		
9	**BIN**, Stackable, Hard Plastic, 400 x 250 x 160mm (Blue)	200 pieces		
10	**BINDER RING**, Plastic comb binding ring, 25mm (250 sheet capacity).	20 pieces		
11	**BINDER RING**, Plastic comb binding ring, 51mm (450 sheet capacity)	20 pieces		
12	**BINDING COVER**, PVC, 300 mic, 100 pcs, 216mm x 330mm	1 ream		
13	**BINDING COVER**, PVC, Transparent, 200 microns, A4, 100pc/pack.	1 pack		
14	**BINDING COVER**, PVC, Transparent, 200 microns, Legal, 100pc/pack.	7 packs		
15	**BOOK PAPER**, 8.5" x 13", Sub24, 80gsm	2,000 reams		
16	**BOOK PAPER**, A3, Sub24, 80gsm	20 reams		
17	**BOOK PAPER**, A4, Sub24, 80gsm	2,000 reams		
18	**CARD CASE**, A4	40 pieces		
19	**CASH BOX**, metal large, w/ money tray & lock	4 pieces		
20	**CERTIFICATE HOLDER**, A4 size (8.27x11.69), Plastic	100 pieces		
21	**CERTIFICATE HOLDER**, Blue, (landscape, size 8.5 x 11), Plastic	15 pieces		
22	**CHIP BOARD**, 50"	44 pieces		
23	**CLIP BOARD**, Aluminum Single Layer Storage Clipboard with Steel Clip - Legal Size; Dimension: 9 x 15.5"; Material: Aluminum Alloy	8 pieces		

24	**CLIP BOARD**, PVC CLIP BOARD LONG 13-1/2" X 9" (BLACK COLOR) CLIPBOARD a small board with a spring clip at the top, used for holding papers and providing support for writing. computing a temporary storage area where material cut or copied from a file is kept for pasting into another file.	24 pieces		
25	**CLIPBOARD**, file/organizer folder, long, with cover, black	4 pieces		
26	**CONSTRUCTION PAPER**, Legal, Assorted color (500 pieces/pack)	1 pack		
27	**CORK BOARD**, 3x4 ft, with frame	2 pieces		
28	**CORK BOARD**, Wall mount, 3x4 ft.	2 pieces		
29	**CORK BOARD**, With aluminum frame, 50 x 70cm	2 pieces		
30	**CUTTER**, Heavy Duty, Big (L500)	9 pieces		
31	**CUTTER**, Paper cutter, wood base, 12'x15'	5 pieces		
32	**CUTTING MAT**, 90x120cm	2 pieces		
33	**DATA FILE BOX**, Magazine Holder Stand Long- 125mmx230mmx400mm (Color: Green)	5 pieces		
34	**DATER**, 1.5" Rubber Stamp Line Dater, Date Stamp, Office Stamp, Rotating Stamp 3/16 , 5mm	2 pieces		
35	**DATER**, 2-Message Stamp, self-inking, 3/8 x 2 inches, Black	1 piece		
36	**DATER**, Self inking mini dater S-300 pad size 3mm	4 pieces		
37	**DESK TRAY**, 3 Layers, wiremesh	5 pieces		
38	**DOUBLE SIDED ROLLING WHITEBOARD**, with Stand; Item Weight67.3 pounds (30.29 kg); Package Dimensions62 x 43 x 3.75 inches (157.5 x 109.2 x 9.5 cm); Color: White; Material Type: Polystyrene; Size: Double-sided 60"X40"; Mounting Type: Floor Standing	1 piece		
39	**ENVELOPE**, Brown, 7.5x10.5	5 boxes		
40	**ENVELOPE**, Clear, Legal	95 pieces		
41	**ENVELOPE**, Mailing White (customized) - OUP, 500pcs/box	1 box		
42	**ENVELOPE**, Plastic, Transparent, short	25 pieces		
43	**FASTENER**, Coated vinyl, Plastic, 70mm, 50sets/box	3 boxes		
44	**FASTENER**, PLASTIC (long, 70mm x 8-1/2", 50sets/box)	5 boxes		
45	**FOLDER**, Level Arch File Folder, A4	5 pieces		
46	**FOLDER**, Level Arch File Folder, Long	20 pieces		
47	**FOLDER**, pressboard A4 100pcs/box, White	1 box		
48	**GLUE GUN**, Big	4 pieces		
49	**GLUE GUN**, small	8 pieces		
50	**GLUE STICK**, Hot Melt, Big	369 pieces		
51	**GLUE STICK**, Hot Melt, Small	399 pieces		
52	**GLUE**, all-purpose 100 grams	7 bottles		
53	**GLUE**, solid white, 22 grams.	190 tubes		
54	**GUN TACKER**, T50	3 pieces		
55	**HIGHLIGHTE**R, 3 color set	2 sets		
56	**ILLUSTRATION BOARD**, 30X40", 2ply	34 pieces		
57	**INK REFILL**, For Permanent Marker Black, Ink: Oil-based, Content: 30ml, Weight: 91.0g, with dropper	32 bottles		
58	**INK REFILL**, For Permanent Marker Blue, Ink: Oil-based, Content: 30ml, Weight: 91.0g, with dropper	2 bottles		

59	**INK REFILL**, For Permanent Marker Red, Ink: Oil-based, Content: 30ml, Weight: 91.0g, with dropper	1 bottle		
60	**INK REFILL**, For Whiteboard Marker, Black, Ink: Ester-based, Content: 30ml, Weight: 91.0g, with dropper	131 bottles		
61	**INK REFILL**, permanent marker (black)	7 bottles		
62	**MAGNETIC DRY ERASE WHITE BOARD**, 36 x 24 Inch Whiteboard-Silver Aluminum Frame	1 piece		
63	**MARKER**, Permanent, Tip: Broad, Black, Refillable	44 pieces		
64	**MARKER**, Permanent, Tip: Broad, Blue, Refillable	5 pieces		
65	**MARKER**, Permanent, Tip: Broad, Red, Refillable	7 pieces		
66	**METALLIC FOIL BOARD**, for Arts and Crafts, Golden, 10pcs/set	5 sets		
67	**NOTARIAL SEAL**, No. 24, for Diploma, 40 per pack, Sticker	300 packs		
68	**NOTE PAD**, Stick On, 2"x3"	22 pads		
69	**PAD,** Columnar, at least 24 columns	2 pads		
70	**PAPER TRIMMER/CUTTING MACHINE**, 12 x 10inches, wooden	1 piece		
71	**PAPER TRIMMER/CUTTING MACHINE**, Wooden 18" x 15"	3 units		
72	**PAPER**, Colored, 80gsm, Legal, Color: **Cream** (250 Sheets/Ream)	1 ream		
73	**PAPER**, Colored, 80gsm, Legal, Color: **Cyber Pink** (250 Sheets/Ream)	1 ream		
74	**PAPER**, Colored, 80gsm, Legal, Color: **Cyber Yellow** (250 Sheets/Ream)	1 ream		
75	**PAPER**, Colored, 80gsm, Legal, Color: **Gold** (250 Sheets/Ream)	1 ream		
76	**PAPER**, Colored, 80gsm, Legal, Color: **Ivory** (250 Sheets/Ream)	1 ream		
77	**PAPER**, Colored, 80gsm, Legal, Color: **Lemon** (250 Sheets/Ream)	1 ream		
78	**PAPER**, Colored, 80gsm, Legal, Color: **Ocean** (250 Sheets/Ream)	1 ream		
79	**PAPER**, Colored, 80gsm, Legal, Color: **Peach** (250 Sheets/Ream)	1 ream		
80	**PAPER**, Colored, 80gsm, Legal, Color: **Rose Pink** (250 Sheets/Ream)	1 ream		
81	**PAPER**, Colored, 80gsm, Legal, Color: Taro (250 Sheets/Ream)	1 ream		
82	**PAPER**, Colored, 80gsm, Legal, Colors: Turquoise (250 Sheets/Ream)	1 ream		
83	**PAPER,** Specialty Paper, 70gsm, Cream, Legal	15 packs		
84	**PAPER**, Vellum Board, Cream, 220gsm, Legal, 10 sheets per pack	7 packs		
85	**PAPER**, Vellum Board, White, 220gsm, A4, 10 sheets per pack	21 packs		
86	**PAPER**, Vellum Board, White, 220gsm, Legal, 10 sheets per pack	10 packs		
87	**PAPER**, Vellum, 8.5 x 11, white, 200gsm, (10's/Pack)	20 packs		
88	**PAPER,** VELLUM, A4, 180gsm, White (10's/pack)	56 packs		
89	**PAPER**, Vellum, A4, Plain, 120gsm	25 packs		
90	**PAPER,** VELLUM, Legal, 180gsm, White (10's/pack)	5 packs		
91	**PAPER**, VELLUM, Letter, 180gsm, White (10's/pack)	5 packs		

92	**PEN,** Sign Pen, black, liquid/gel ink, 0.5mm, non-refillable	66 pieces		
93	**PEN**, Sign Pen, blue, liquid/gel ink, 0.5mm, non-refillable	8 pieces		
94	**PEN,** Sign Pen, red, liquid/gel ink, 0.5mm, non-refillable	12 pieces		
95	**PHOTO PAPER**, A4, 210gsm, Glossy, 10pcs/pack	18 packs		
96	**PHOTO PAPER**, Glossy, A4 Premium 260gsm, 10sheets/pack	50 packs		
97	**PHOTO PAPER**, Glossy, A4, 10sheets/pack	8 packs		
98	**PHOTO PAPER**, Glossy, Legal, 10 sheets/pack	17 packs		
99	**PIN**, Skirting/Dressmaker Pin	32 packs		
100	**PVC COVER**, Legal, 8.5" x 13", 300 Micron	10,050 pieces		
102	**RIBBON**, White, Premium Satin, 2" (50 yards/roll)	1 roll		
103	**RING BIND**, 2"x44, Black	300 pieces		
104	**RING BIND**, 3/4"x 44, Black	500 pieces		
105	**RING BIND**, 5/8"x 44, Black	500 pieces		
106	**RING BINDER**, D-Type 3 ring binder, Legal, PVC hard cover, 3" inch ring, D-ring, Black	72 pieces		
107	**RING BINDER**, Plastic, 12mm, 110 sheets, (1 dozen)	1 bundle		
108	**RING BINDER**, Plastic, 16mm, 150 sheets, (1 dozen)	11 bundles		
109	**RING BINDER**, Plastic, 24mm, 220 sheets, (1 dozen)	1 bundle		
110	**RUBBER STAMP**, Self-inking, rectangle stamp, 1-1/16".	3 pieces		
112	**STAMP PAD INK**, Black, 50ml	11 bottles		
113	**STAMP PAD INK**, Blue, 50ml	8 bottles		
114	**STAMP PAD INK,** Green, 50ml	5 bottles		
115	**STAMP PAD INK**, Red, 50ml	5 bottles		
116	**STAMP PAD,** Felt, bed dimension: 60mm x 100mm, Black.	2 pieces		
117	**STAM**P, 4-line, self-inking	1 piece		
118	**STAMP**, DRY SEAL, Stainless Steal, Desk Type, 2.5kg-2 inches max. diameter seal, made of solid stainless body and handle, bronze plate- for heavy duty stamps.	1 piece		
119	**STAMP**, Paid/Date	2 pieces		
120	**STAMP**, Self-Inking Stamping Machine, 8-digit number.	2 pieces		
121	**STAPLE WIRE**, 10mm, 1000pcs/box	3 boxes		
122	**STAPLE WIRE**, 6mm,1000pcs/box	3 boxes		
123	**STAPLE WIRE**, For gun tacker HT21, 2000/box	10 boxes		
124	**STAPLE WIRE**, for gun tacker T50 (3/8)	20 boxes		
125	**STAPLE WIRE**, For gun ticker JT21, 2,000/box	3 boxes		
126	**STICKER PAPER**, (different colors) 8.5" x 11" (letter) matte type (10sheets/pack)	10 packs		
127	**STORAGE BOX**, "160L Storage Box PRODUCT DESCRIPTION: Product Size: L74cm x W50cm x H43cm With Wheels Very durable With side clip Stackable No Leakage Allow you to easily view the items inside and diminish the need for labelling. They are light in weight and are chemically stable. Easily molded into different shapes and sizes. Good	4 pieces		

	insulation and low thermal conductivity. Good impact resistance and they do not rust. Good transparency and wear resistance."			
128	**STORAGE BOX**, 12 Inches Plastic Stackable Screw Box Organizer PBX1211 size: 12 inches (305mm x 230mm x 65mm), Stackable design allows multiple boxes to snap together, Removable black dividers for customizable storage, Ideal for storing and transporting small items and consumables, Weight: 0.50 kg	24 pieces		
129	**STORAGE BOX**, 24 Grids Transparent Storage Box With Cover For Jewelry, Beads, Electronics Parts, Small Tools Organization24 Grids Transparent Storage Box Tools size 6.88x10.6x1.57 inches.	30 pieces		
130	**STORAGE BOX**, Plastic, 41cmx28.5x24	5 pieces		
131	**STORAGE BOX**, Plastic, 75 liters	2 pieces		
132	**STORAGE BOX**, With cover, lock, and handle, L:35.5, W: 24.5, H: 21, Capacity: 12L, Transparent	3 pieces		
133	**STORAGE ORGANIZER**, Transparent Organizer box 13 - compartment : Designed for smaller components, ensuring organized storage; Removable Partitions: Allows customization of compartment sizes to fit various items; Durable Material: Made from high-quality PP Plastic for long-lasting use; Clear Design: Transparent material makes it easy to see contents; Dimension: 320 x 180 x 50mm	25 pieces		
134	**TAPE**, Double side, 48mm, Tissue Type	13 rolls		
135	**TAPE**, Double Sided, 18mm x 10m, Tissue Type	14 rolls		
136	**TAPE**, Double Sided, 18mmx1mm, Tissue Type	5 pieces		
137	**TAPE**, Double Sided, 18mmx1mm, Tissue Type	40 rolls		
138	**TAPE**, Double sided, 24mm, 50meters, Tissue Type	99 rolls		
139	**TAPE**, Duct, width: 48mm; length: 50 meters	21 rolls		
140	**TAPE**, transparent 1/2" x 100m	12 rolls		
141	**T-PINS**, 1-1/2" stainless steel pins, 50pcs/mat	12 mats		
142	**WHITEBOARD**, (90x140cm) Double Sided Use, rotating with Stand	1 unit		
143	**WHITEBOARD**, 3ft x 4ft, wall mounted	4 pieces		
144	**WHITEBOARD**, 4 x 3 ft., wall mounted	1 piece		
145	**WHITEBOARD**, 5x5 ft, wall mounted	1 piece		
146	**WHITEBOARD**, Hanging Whiteboard, Small, 8.5 x 11, wall mounted	3 pieces		
147	**WHITEBOARD**, Magnetic dry erase whiteboard 36"x 24"	1 piece		
148	**WHITEBOARD**, writing glass tempered whiteboard, 60x90cm	1 piece		
Warranty Period (for equipment, tools, and devices)				
Delivery Period: (45 calendar days)				

****nothing as follows****			

Payment Terms

Payment shall be made through Landbank's LDDAPADA/Bank Transfer Facility, issuance of check or cash on delivery (COD) within thirty (30) calendar days after receipt of sales/service invoice and issuance of Inspection and Acceptance Report/Certificate of Acceptance from the End-User. In case accounts maintained in other banks, bank transfer fees shall be chargeable against the creditor's account.

Interested suppliers shall provide the following Bank Details in the statement of compliance column:

Bank Name: _____

Bank Branch/Address: _____

Bank Account Name: _____

Bank Account Number: _____

FINANCIAL OFFER:

Procurement of Various Office Supplies **Approved Budget for the Contract (ABC):** **One Million Five Hundred One Thousand Four Hundred Seventy-Five Pesos (PhP 1,501,475.00)**				
	Items	**Quantity (A)**	**Offered Price per Unit (B)**	**Total Offered Price per Item (A x B)**
1	**BALLOON**, High-Quality Balloons, Latex, Assorted colors.	50		
2	**BALLPEN**, Black	50		
3	**BATTERY**, Alkaline, 15A, LR6, 1.5V	50		
4	**BATTERY**, Alkaline, LR44, Button Cell, Heavy Duty, Pack of 5	2		
5	**BATTERY**, CMOS, CR2032 3V CMOS BATTERY	30		
6	**BATTERY**, Size AA, heavy duty, 4pcs/pack	57		
7	**BATTERY**, Size AAA, heavy duty, 4 pcs/pack	150		
8	**BATTERY**, Size C, 2pcs/pack	2		
9	**BIN**, Stackable, Hard Plastic, 400 x 250 x 160mm (Blue)	200		
10	**BINDER RING**, Plastic comb binding ring, 25mm (250 sheet capacity).	20		
11	**BINDER RING**, Plastic comb binding ring, 51mm (450 sheet capacity)	20		
12	**BINDING COVER**, PVC, 300 mic, 100 pcs, 216mm x 330mm	1		
13	**BINDING COVER**, PVC, Transparent, 200 microns, A4, 100pc/pack.	1		
14	**BINDING COVER**, PVC, Transparent, 200 microns, Legal, 100pc/pack.	7		
15	**BOOK PAPER**, 8.5" x 13", Sub24, 80gsm	2,000		

16	**BOOK PAPER**, A3, Sub24, 80gsm	20		
17	**BOOK PAPER**, A4, Sub24, 80gsm	2,000		
18	**CARD CASE**, A4	40		
19	**CASH BOX**, metal large, w/ money tray & lock	4		
20	**CERTIFICATE HOLDER**, A4 size (8.27x11.69), Plastic	100		
21	**CERTIFICATE HOLDER**, Blue, (landscape, size 8.5 x 11), Plastic	15		
22	**CHIP BOARD**, 50"	44		
23	**CLIP BOARD**, Aluminum Single Layer Storage Clipboard with Steel Clip - Legal Size; Dimension: 9 x 15.5"; Material: Aluminum Alloy	8		
24	**CLIP BOARD**, PVC CLIP BOARD LONG 13-1/2" X 9" (BLACK COLOR) CLIPBOARD a small board with a spring clip at the to	24		
25	**CLIPBOARD**, file/organizer folder, long, with cover, black	4		
26	**CONSTRUCTION PAPER**, Legal, Assorted color (500 pieces/pack)	1		
27	**CORK BOARD**, 3x4 ft, with frame	2		
28	**CORK BOARD**, Wall mount, 3x4 ft.	2		
29	**CORK BOARD**, With aluminum frame, 50 x 70cm	2		
30	**CUTTER**, Heavy Duty, Big (L500)	9		
31	**CUTTER**, Paper cutter, wood base, 12'x15'	5		
32	**CUTTING MAT**, 90x120cm	2		
33	**DATA FILE BOX**, Magazine Holder Stand Long-125mmx230mmx400mm (Color: Green)	5		
34	**DATER**, 1.5" Rubber Stamp Line Dater, Date Stamp, Office Stamp, Rotating Stamp 3/16 , 5mm	2		
35	**DATER**, 2-Message Stamp, self-inking, 3/8 x 2 inches, Black	1		
36	**DATER**, Self inking mini dater S-300 pad size 3mm	4		
37	**DESK TRAY**, 3 Layers, wiremesh	5		
38	**DOUBLE SIDED ROLLING WHITEBOARD**, with Stand; Item Weight67.3 pounds (30.29 kg);	1		
39	**ENVELOPE**, Brown, 7.5x10.5	5		
40	**ENVELOPE**, Clear, Legal	95		
41	**ENVELOPE**, Mailing White (customized) - OUP, 500pcs/box	1		
42	**ENVELOPE**, Plastic, Transparent, short	25		
43	**FASTENER**, Coated vinyl, Plastic, 70mm, 50sets/box	3		
44	**FASTENER**, PLASTIC (long, 70mm x 8-1/2", 50sets/box)	5		
45	**FOLDER**, Level Arch File Folder, A4	5		
46	**FOLDER**, Level Arch File Folder, Long	20		
47	**FOLDER**, pressboard A4 100pcs/box, White	1		
48	**GLUE GUN**, Big	4		
49	**GLUE GUN**, small	8		
50	**GLUE STICK**, Hot Melt, Big	369		
51	**GLUE STICK**, Hot Melt, Small	399		
52	**GLUE**, all-purpose 100 grams	7		
53	**GLUE**, solid white, 22 grams.	190		
54	**GUN TACKER**, T50	3		
55	**HIGHLIGHTER**, 3 color set	2		
56	**ILLUSTRATION BOARD**, 30X40", 2ply	34		

57	**INK REFILL**, For Permanent Marker Black, Ink: Oil-based, Content: 30ml, Weight: 91.0g, with dropper	32		
58	**INK REFILL**, For Permanent Marker Blue, Ink: Oil-based, Content: 30ml, Weight: 91.0g, with dropper	2		
59	**INK REFILL**, For Permanent Marker Red, Ink: Oil-based, Content: 30ml, Weight: 91.0g, with dropper	1		
60	**INK REFILL**, For Whiteboard Marker, Black, Ink: Ester-based, Content: 30ml, Weight: 91.0g, with dropper	131		
61	**INK REFILL**, permanent marker (black)	7		
62	**MAGNETIC DRY ERASE WHITE BOARD**, 36 x 24 Inch Whiteboard-Silver Aluminum Frame	1		
63	**MARKER**, Permanent, Tip: Broad, Black, Refillable	44		
64	**MARKER**, Permanent, Tip: Broad, Blue, Refillable	5		
65	**MARKER**, Permanent, Tip: Broad, Red, Refillable	7		
66	**METALLIC FOIL BOARD**, for Arts and Crafts, Golden, 10pcs/set	5		
67	**NOTARIAL SEAL**, No. 24, for Diploma, 40 per pack, Sticker	300		
68	**NOTE PAD**, Stick On, 2"x3"	22		
69	**PAD,** Columnar, at least 24 columns	2		
70	**PAPER TRIMMER/CUTTING MACHINE**, 12 x 10inches, wooden	1		
71	**PAPER TRIMMER/CUTTING MACHINE**, Wooden 18" x 15"	3		
72	**PAPER**, Colored, 80gsm, Legal, Color: **Cream** (250 Sheets/Ream)	1		
73	**PAPER**, Colored, 80gsm, Legal, Color: **Cyber Pink** (250 Sheets/Ream)	1		
74	**PAPER**, Colored, 80gsm, Legal, Color: **Cyber Yellow** (250 Sheets/Ream)	1		
75	**PAPER**, Colored, 80gsm, Legal, Color: **Gold** (250 Sheets/Ream)	1		
76	**PAPER**, Colored, 80gsm, Legal, Color: **Ivory** (250 Sheets/Ream)	1		
77	**PAPER**, Colored, 80gsm, Legal, Color: **Lemon** (250 Sheets/Ream)	1		
78	**PAPER**, Colored, 80gsm, Legal, Color: **Ocean** (250 Sheets/Ream)	1		
79	**PAPER**, Colored, 80gsm, Legal, Color: **Peach** (250 Sheets/Ream)	1		
80	**PAPER**, Colored, 80gsm, Legal, Color: **Rose Pink** (250 Sheets/Ream)	1		
81	**PAPER**, Colored, 80gsm, Legal, Color: Taro (250 Sheets/Ream)	1		
82	**PAPER**, Colored, 80gsm, Legal, Colors: Turquoise (250 Sheets/Ream)	1		
83	**PAPER,** Specialty Paper, 70gsm, Cream, Legal	15		
84	**PAPER**, Vellum Board, Cream, 220gsm, Legal, 10 sheets per pack	7		
85	**PAPER**, Vellum Board, White, 220gsm, A4, 10 sheets per pack	21		
86	**PAPER**, Vellum Board, White, 220gsm, Legal, 10 sheets per pack	10		
87	**PAPER**, Vellum, 8.5 x 11, white, 200gsm, (10's/Pack)	20		
88	**PAPER,** VELLUM, A4, 180gsm, White (10's/pack)	56		
89	**PAPER**, Vellum, A4, Plain, 120gsm	25		
90	**PAPER,** VELLUM, Legal, 180gsm, White (10's/pack)	5		

91	**PAPER**, VELLUM, Letter, 180gsm, White (10's/pack)	5		
92	**PEN,** Sign Pen, black, liquid/gel ink, 0.5mm, non-refillable	66		
93	**PEN**, Sign Pen, blue, liquid/gel ink, 0.5mm, non-refillable	8		
94	**PEN,** Sign Pen, red, liquid/gel ink, 0.5mm, non-refillable	12		
95	**PHOTO PAPER**, A4, 210gsm, Glossy, 10pcs/pack	18		
96	**PHOTO PAPER**, Glossy, A4 Premium 260gsm, 10sheets/pack	50		
97	**PHOTO PAPER**, Glossy, A4, 10sheets/pack	8		
98	**PHOTO PAPER**, Glossy, Legal, 10 sheets/pack	17		
99	**PIN**, Skirting/Dressmaker Pin	32		
100	**PVC COVER**, Legal, 8.5" x 13", 300 Micron	10,050		
102	**RIBBON**, White, Premium Satin, 2" (50 yards/roll)	1		
103	**RING BIND**, 2"x44, Black	300		
104	**RING BIND**, 3/4"x 44, Black	500		
105	**RING BIND**, 5/8"x 44, Black	500		
106	**RING BINDER**, D-Type 3 ring binder, Legal, PVC hard cover, 3" inch ring, D-ring, Black	72		
107	**RING BINDER**, Plastic, 12mm, 110 sheets, (1 dozen)	1		
108	**RING BINDER**, Plastic, 16mm, 150 sheets, (1 dozen)	11		
109	**RING BINDER**, Plastic, 24mm, 220 sheets, (1 dozen)	1		
110	**RUBBER STAMP**, Self-inking, rectangle stamp, 1-1/16".	3		
112	**STAMP PAD INK**, Black, 50ml	11		
113	**STAMP PAD INK**, Blue, 50ml	8		
114	**STAMP PAD INK,** Green, 50ml	5		
115	**STAMP PAD INK**, Red, 50ml	5		
116	**STAMP PAD,** Felt, bed dimension: 60mm x 100mm, Black.	2		
117	**STAM**P, 4-line, self-inking	1		
118	**STAMP**, DRY SEAL, Stainless Steal, Desk Type, 2.5kg-2 inches max. diameter seal, made of solid stainless body and handle, bronze plate- for heavy duty stamps.	1		
119	**STAMP**, Paid/Date	2		
120	**STAMP**, Self-Inking Stamping Machine, 8-digit number.	2		
121	**STAPLE WIRE**, 10mm, 1000pcs/box	3		
122	**STAPLE WIRE**, 6mm,1000pcs/box	3		
123	**STAPLE WIRE**, For gun tacker HT21, 2000/box	10		
124	**STAPLE WIRE**, for gun tacker T50 (3/8)	20		
125	**STAPLE WIRE**, For gun ticker JT21, 2,000/box	3		
126	**STICKER PAPER**, (different colors) 8.5" x 11" (letter) matte type (10sheets/pack)	10		
127	**STORAGE BOX**, "160L Storage Box PRODUCT DESCRIPTION: Product Size: L74cm x W50cm x H43cm	4		
128	**STORAGE BOX**, 12 Inches Plastic Stackable Screw Box Organizer PBX1211 size: 12 inches (305mm x 230mm x 65mm),	24		
129	**STORAGE BOX**, 24 Grids Transparent Storage Box With Cover For Jewelry,.	30		
130	**STORAGE BOX**, Plastic, 41cmx28.5x24	5		

131	**STORAGE BOX**, Plastic, 75 liters	2		
132	**STORAGE BOX**, With cover, lock, and handle, L:35.5, W: 24.5, H: 21, Capacity: 12L, Transparent	3		
133	**STORAGE ORGANIZER**, Transparent Organizer box 13 - compartment : Dimension: 320 x 180 x 50mm	25		
134	**TAPE**, Double side, 48mm, Tissue Type	13		
135	**TAPE**, Double Sided, 18mm x 10m, Tissue Type	14		
136	**TAPE**, Double Sided, 18mmx1mm, Tissue Type	5		
137	**TAPE**, Double Sided, 18mmx1mm, Tissue Type	40		
138	**TAPE**, Double sided, 24mm, 50meters, Tissue Type	99		
139	**TAPE**, Duct, width: 48mm; length: 50 meters	21		
140	**TAPE**, transparent 1/2" x 100m	12		
141	**T-PINS**, 1-1/2" stainless steel pins, 50pcs/mat	12		
142	**WHITEBOARD**, (90x140cm) Double Sided Use, rotating with Stand	1		
143	**WHITEBOARD**, 3ft x 4ft, wall mounted	4		
144	**WHITEBOARD**, 4 x 3 ft., wall mounted	1		
145	**WHITEBOARD**, 5x5 ft, wall mounted	1		
146	**WHITEBOARD**, Hanging Whiteboard, Small, 8.5 x 11, wall mounted	3		
147	**WHITEBOARD**, Magnetic dry erase whiteboard 36"x 24"	1		
148	**WHITEBOARD**, writing glass tempered whiteboard, 60x90cm	1		
			Grand Total	

Total Offered Quotation	**In Words:**
	In Figures:

Signature Over Printed Name

Position/Designation

Company Registered Name

Office Telephone/Mobile Nos.

Email Address/es

Date

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 13303118

Procuring Entity TARLAC STATE UNIVERSITY

Title Procurement of Various Office Supplies

Area of Delivery Tarlac

Solicitation Number:	473-2026
Trade Agreement:	Implementing Rules and Regulations
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 34)
Classification:	Goods
Category:	Office Supplies and Devices
Approved Budget for the Contract:	PHP 1,501,475.00
Delivery Period:	45 Day/s
Client Agency:	
Contact Person:	Tutchie Panlilio Clerk TSU, Romulo Blvd. San Vicente, Tarlac City, Philip Tarlac City Tarlac Philippines 2300 63-045-6068110 Ext.157 tsucanvassing@gmail.com

Status	**Pending**
Associated Components	3
Bid Supplements	0
Document Request List	0
Date Published	23/10/2026
Last Updated / Time	22/10/2026 16:16 PM
Closing Date / Time	30/10/2026 13:00 PM

Description

for use by various offices of the University.

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	BALLOON	High-Quality Balloons, Latex, Assorted colors Colors: Gold, Silver, different shades of Blue, different shades of Pink with Arch and Garland Kit, 11–12 inches, round, 10pcs/set.	50	Set	5,000.00
2	BALLPEN	Black	50	Piece	300.00
3	BATTERY	Alkaline, 15A, LR6, 1.5V	50	Pack	2,250.00
4	BATTERY	Alkaline, LR44, Button Cell, Heavy Duty, Pack of 5	2	Pack	600.00
5	BATTERY	CMOS, CR2032 3V CMOS BATTERY	30	Unit	5,940.00
6	BATTERY	Size AA, heavy duty, 4pcs/pack	57	Pack	19,950.00
7	BATTERY	Size AAA, heavy duty, 4 pcs/pack	150	Pack	19,800.00
8	BATTERY	Size C, 2pcs/pack	2	Pack	176.00
9	BIN	Stackable, Hard Plastic, 400 x 250 x 160mm (Blue)	200	Piece	100,000.00
10	BINDER RING	Plastic comb binding ring, 25mm (250 sheet capacity).	20	Piece	1,000.00
11	BINDER RING	Plastic comb binding ring, 51mm (450 sheet capacity)	20	Piece	1,100.00
12	BINDING COVER	PVC, 300 mic, 100 pcs, 216mm x 330mm	1	Ream	550.00
13	BINDING COVER	PVC, Transparent, 200 microns, A4, 100pc/pack.	1	Pack	528.00
14	BINDING COVER	PVC, Transparent, 200 microns, Legal, 100pc/pack.	7	Pack	4,081.00

15	BOOK PAPER	8.5" x 13", Sub24, 80gsm	2,000	Ream	440,000.00
16	BOOK PAPER	A3, Sub24, 80gsm	20	Ream	8,140.00
17	BOOK PAPER	A4, Sub24, 80gsm	2,000	Ream	396,000.00
18	CARD CASE	A4	40	Piece	2,480.00
19	CASH BOX	metal large, w/ money tray & lock	4	Piece	6,000.00
20	CERTIFICATE HOLDER	A4 size (8.27x11.69), Plastic	100	Piece	4,000.00
21	CERTIFICATE HOLDER	Blue, (landscape, size 8.5 x 11), Plastic	15	Piece	750.00
22	CHIP BOARD	50"	44	Piece	4,400.00
23	CLIP BOARD	Aluminum Single Layer Storage Clipboard with Steel Clip - Legal Size; Dimension: 9 x 15.5"; Material: Aluminum Alloy	8	Piece	968.00
24	CLIP BOARD	PVC CLIP BOARD LONG 13-1/2" X 9" (BLACK COLOR) CLIPBOARD a small board with a spring clip at the top, used for holding papers and providing support for writing. computing a temporary storage area where material cut or copied from a file is kept for	24	Piece	2,904.00
25	CLIPBOARD	file/organizer folder, long, with cover, black	4	Piece	464.00
26	CONSTRUCTION PAPER	Legal, Assorted color (500 pieces/pack)	1	Pack	450.00
27	CORK BOARD	3x4 ft, with frame	2	Piece	900.00
28	CORK BOARD	Wall mount, 3x4 ft.	2	Piece	7,228.00
29	CORK BOARD	With aluminum frame, 50 x 70cm	2	Piece	3,740.00
30	CUTTER	Heavy Duty, Big (L500)	9	Piece	5,400.00
31	CUTTER	Paper cutter, wood base, 12'x15'	5	Piece	7,480.00
32	CUTTING MAT	90x120cm	2	Piece	2,400.00
33	DATA FILE BOX	Magazine Holder Stand Long-125mmx230mmx400mm (Color: Green)	5	Piece	990.00
34	DATER	1.5" Rubber Stamp Line Dater, Date Stamp, Office Stamp, Rotating Stamp 3/16 , 5mm	2	Piece	1,500.00
35	DATER	2-Message Stamp, self-inking, 3/8 x 2 inches, Black	1	Piece	3,366.00
36	DATER	Self inking mini dater S-300 pad size 3mm	4	Piece	1,320.00
37	DESK TRAY	3 Layers, wiremesh	5	Piece	3,300.00
38	DOUBLE SIDED ROLLING WHITEBOARD	with Stand; Item Weight67.3 pounds (30.29 kg); Package Dimensions62 x 43 x 3.75 inches (157.5 x 109.2 x 9.5 cm); Color: White; Material Type: Polystyrene; Size: Double-sided 60"X40"; Mounting Type: Floor Standing	1	Piece	9,460.00
39	ENVELOPE	Brown, 7.5x10.5	5	Box	3,500.00
40	ENVELOPE	Clear, Legal	95	Piece	1,140.00
41	ENVELOPE	Mailing White (customized) - OUP, 500pcs/box	1	Box	450.00
42	ENVELOPE	Plastic, Transparent, short	25	Piece	375.00
43	FASTENER	Coated vinyl, Plastic, 70mm, 50sets/box	3	Box	117.00
44	FASTENER	PLASTIC (long, 70mm x 8-1/2", 50sets/box)	5	Box	1,000.00
45	FOLDER	Level Arch File Folder, A4	5	Piece	550.00
46	FOLDER	Level Arch File Folder, Long	20	Piece	5,000.00
47	FOLDER	pressboard A4 100pcs/box, White	1	Box	1,320.00
48	GLUE GUN	Big	4	Piece	1,000.00
49	GLUE GUN	small	8	Piece	2,000.00
50	GLUE STICK	Hot Melt, Big	369	Piece	1,476.00
51	GLUE STICK	Hot Melt, Small	399	Piece	798.00

52	GLUE	all-purpose 100 grams	7	Bottle	217.00
53	GLUE	solid white, 22 grams.	190	Tube	11,400.00
54	GUN TACKER	T50	3	Piece	7,500.00
55	HIGHLIGHTER	3 color set	2	Set	180.00
56	ILLUSTRATION BOARD	30X40", 2ply	34	Piece	1,156.00
57	INK REFILL	For Permanent Marker Black, Ink: Oil-based, Content: 30ml, Weight: 91.0g, with dropper	32	Bottle	2,688.00
58	INK REFILL	For Permanent Marker Blue, Ink: Oil-based, Content: 30ml, Weight: 91.0g, with dropper	2	Bottle	168.00
59	INK REFILL	For Permanent Marker Red, Ink: Oil-based, Content: 30ml, Weight: 91.0g, with dropper	1	Bottle	121.00
60	INK REFILL	For Whiteboard Marker, Black, Ink: Ester-based, Content: 30ml, Weight: 91.0g, with dropper	131	Bottle	20,960.00
61	INK REFILL	permanent marker (black	7	Bottle	700.00
62	MAGNETIC DRY ERASE WHITE BOARD	36 x 24 Inch Whiteboard-Silver Aluminum Frame	1	Piece	1,749.00
63	MARKER	Permanent, Tip: Broad, Black, Refillable	44	Piece	2,200.00
64	MARKER	Permanent, Tip: Broad, Blue, Refillable5	5	Piece	250.00
65	MARKER	Permanent, Tip: Broad, Red, Refillable	7	Piece	350.00
66	METALLIC FOIL BOARD	for Arts and Crafts, Golden, 10pcs/set	5	Set	2,500.00
67	NOTARIAL SEAL	No. 24, for Diploma, 40 per pack, Sticker	300	Pack	59,400.00
68	NOTE PAD	Stick On, 2"x3"	22	Pad	308.00
69	PAD	Columnar, at least 24 columns	2	Pad	1,500.00
70	PAPER TRIMMER/CUTTING MACHINE	12 x 10inches, wooden	1	Piece	1,000.00
71	PAPER TRIMMER/CUTTING MACHINE	Wooden 18" x 15"	3	Unit	5,940.00
72	PAPER	Colored, 80gsm, Legal, Color: Cream (250 Sheets/Ream)	1	Ream	220.00
73	PAPER	Colored, 80gsm, Legal, Color: Cyber Pink (250 Sheets/Ream)	1	Ream	220.00
74	PAPER	Colored, 80gsm, Legal, Color: Cyber Yellow (250 Sheets/Ream)	1	Ream	220.00
75	PAPER	Colored, 80gsm, Legal, Color: Gold (250 Sheets/Ream)	1	Ream	220.00
76	PAPER	Colored, 80gsm, Legal, Color: Ivory (250 Sheets/Ream)	1	Ream	220.00
77	PAPER	Colored, 80gsm, Legal, Color: Lemon (250 Sheets/Ream)	1	Ream	220.00
78	PAPER	Colored, 80gsm, Legal, Color: Ocean (250 Sheets/Ream)	1	Ream	220.00
79	PAPER	Colored, 80gsm, Legal, Color: Peach (250 Sheets/Ream)	1	Ream	220.00
80	PAPER	Colored, 80gsm, Legal, Color: Rose Pink (250 Sheets/Ream)	1	Ream	220.00
81	PAPER	Colored, 80gsm, Legal, Color: Taro (250 Sheets/Ream)	1	Ream	220.00
82	PAPER	Colored, 80gsm, Legal, Colors: Turquoise (250 Sheets/Ream)	1	Ream	220.00
83	PAPER	Specialty Paper, 70gsm, Cream, Legal	15	Pack	315.00
84	PAPER	Vellum Board, Cream, 220gsm, Legal, 10 sheets per pack	7	Pack	238.00
85	PAPER	Vellum Board, White, 220gsm, A4, 10 sheets per pack	21	Pack	714.00
86	PAPER	Vellum Board, White, 220gsm, Legal, 10 sheets per pack	10	Pack	340.00

87	PAPER	Vellum, 8.5 x 11, white, 200gsm, (10's/Pack)	20	Pack	660.00
88	PAPER	VELLUM, A4, 180gsm, White (10's/pack)	56	Pack	1,512.00
89	PAPER	Vellum, A4, Plain, 120gsm	25	Pack	550.00
90	PAPER	VELLUM, Legal, 180gsm, White (10's/pack)	5	Pack	1,500.00
91	PAPER	VELLUM, Letter, 180gsm, White (10's/pack)	5	Pack	1,100.00
92	PEN	Sign Pen, black, liquid/gel ink, 0.5mm, non-refillable	66	Piece	1,848.00
93	PEN	Sign Pen, blue, liquid/gel ink, 0.5mm, non-refillable	8	Piece	224.00
94	PEN	Sign Pen, red, liquid/gel ink, 0.5mm, non-refillable	12	Piece	336.00
95	PHOTO PAPER	A4, 210gsm, Glossy, 10pcs/pack	18	Pack	1,800.00
96	PHOTO PAPER	Glossy, A4 Premium 260gsm, 10sheets/pack	50	Pack	12,500.00
97	PHOTO PAPER	Glossy, A4, 10sheets/pack	8	Pack	800.00
98	PHOTO PAPER	Glossy, Legal, 10 sheets/pack	17	Pack	1,122.00
99	PIN	Skirting/Dressmaker Pin	32	Pack	8,640.00
100	PVC COVER	Legal, 8.5" x 13", 300 Micron	10,050	Piece	70,350.00
101	RIBBON	White, Premium Satin, 2" (50 yards/roll)1	1	Roll	500.00
102	RING BIND	2"x44, Black	300	Piece	19,800.00
103	RING BIND	3/4"x 44, Black	500	Piece	11,000.00
104	RING BIND	5/8"x 44, Black	500	Piece	14,000.00
105	RING BINDER	D-Type 3 ring binder, Legal, PVC hard cover, 3" inch ring, D-ring, Black	72	Piece	15,840.00
106	RING BINDER	Plastic, 12mm, 110 sheets, (1 dozen)	1	Bundle	116.00
107	RING BINDER	Plastic, 16mm, 150 sheets, (1 dozen)	11	Bundle	3,025.00
108	RING BINDER	Plastic, 24mm, 220 sheets, (1 dozen)	1	Bundle	550.00
109	RUBBER STAMP	Self-inking, rectangle stamp, 1-1/16".	3	Piece	1,155.00
110	STAMP PAD INK	Black, 50ml	11	Bottle	1,276.00
111	STAMP PAD INK	Blue, 50ml	8	Bottle	928.00
112	STAMP PAD INK	Green, 50ml	5	Bottle	580.00
113	STAMP PAD INK	Red, 50ml	5	Bottle	580.00
114	STAMP PAD	Felt, bed dimension: 60mm x 100mm, Black.	2	Piece	56.00
115	STAMP	4-line, self-inking	1	Piece	3,850.00
116	STAMP	DRY SEAL, Stainless Steal, Desk Type, 2.5kg-2 inches max. diameter seal, made of solid stainless body and handle, bronze plate- for heavy duty stamps.	1	Piece	2,310.00
117	STAMP	Paid/Date	2	Piece	112.00
118	STAMP	Self-Inking Stamping Machine, 8-digit number.	2	Piece	4,000.00
119	STAPLE WIRE	10mm, 1000pcs/box	3	Box	84.00
120	STAPLE WIRE	6mm,1000pcs/box	3	Box	99.00
121	STAPLE WIRE	For gun tacker HT21, 2000/box	10	Box	2,750.00
122	STAPLE WIRE	for gun tacker T50 (3/8)	20	Box	3,000.00
123	STAPLE WIRE	For gun ticker JT21, 2,000/box	3	Box	363.00
124	STICKER PAPER	(different colors) 8.5" x 11" (letter) matte type (10sheets/pack)	10	Pack	1,000.00
125	STORAGE BOX	"160L Storage Box PRODUCT DESCRIPTION: Product Size: L74cm x W50cm x H43cm With Wheels Very durable With side clip Stackable No Leakage Allow you to easily view the items inside and diminish the need for labelling. They are light in weight and are c	4	Piece	4,000.00
126	STORAGE BOX	12 Inches Plastic Stackable Screw Box Organizer PBX1211 size: 12 inches	24	Piece	6,720.00

		(305mm x 230mm x 65mm), Stackable design allows multiple boxes to snap together, Removable black dividers for customizable storage, Ideal for storing and transporting small items			
127	STORAGE BOX	24 Grids Transparent Storage Box With Cover For Jewelry, Beads, Electronics Parts, Small Tools Organization24 Grids Transparent Storage Box Tools size 6.88x10.6x1.57 inches.	30	Piece	6,000.00
128	STORAGE BOX	Plastic, 41cmx28.5x24	5	Piece	3,440.00
129	STORAGE BOX	Plastic, 75 liters	2	Piece	1,376.00
130	STORAGE BOX	With cover, lock, and handle, L:35.5, W: 24.5, H: 21, Capacity: 12L, Transparent	3	Piece	2,400.00
131	STORAGE ORGANIZER	Transparent Organizer box 13 - compartment : Designed for smaller components, ensuring organized storage; Removable Partitions: Allows customization of compartment sizes to fit various items; Durable Material: Made from high-quality PP Plastic for lo	25	Piece	5,000.00
132	TAPE	Double side, 48mm, Tissue Type	13	Roll	1,300.00
133	TAPE	Double Sided, 18mm x 10m, Tissue Type	14	Roll	980.00
134	TAPE	Double Sided, 18mmx1mm, Tissue Type	5	Piece	750.00
135	TAPE	Double Sided, 18mmx1mm, Tissue Type	40	Roll	10,400.00
136	TAPE	Double sided, 24mm, 50meters, Tissue Type	99	Roll	7,128.00
137	TAPE	Duct, width: 48mm; length: 50 meters	21	Roll	4,620.00
138	TAPE	transparent 1/2" x 100m	12	Roll	792.00
139	T-PINS	1-1/2" stainless steel pins, 50pcs/mat	12	Pack	1,440.00
140	WHITEBOARD	(90x140cm) Double Sided Use, rotating with Stand	1	Unit	2,000.00
141	WHITEBOARD	3ft x 4ft, wall mounted	4	Piece	12,000.00
142	WHITEBOARD	4 x 3 ft., wall mounted	1	Piece	2,750.00
143	WHITEBOARD	5x5 ft, wall mounted	1	Piece	3,000.00
144	WHITEBOARD	Hanging Whiteboard, Small, 8.5 x 11, wall mounted	3	Piece	759.00
145	WHITEBOARD	Magnetic dry erase whiteboard 36"x 24"	1	Piece	1,749.00
146	WHITEBOARD	writing glass tempered whiteboard, 60x90cm	1	Piece	15,000.00

Other Information
The bidders must download the attached documents in the associated component section.
Note: Award shall be on a "per line item" basis.
For the complete specifications, please refer to the attached Request for Quotation.

Created by Tutchie Panlilio

Date Created 22/10/2026

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