



Republic of the Philippines
Tarlac State University
Request for Publication of Vacant Positions



Date: 14 JUL 2026

No.	Position Title	Plantilla Item No.	Salary/ Job/Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Instructor I	TSUB-INST1-29-2020	12	33947	Master's degree in the area of specialization or its allied/related fields	None required	None required	RA 1080 (Mechanical Engineer)	•Able to teach Mechanical Engineering Subjects •With strong foundation in the field of Engineering •Contributed to team goal setting, work planning, and progress; •Helps team make significant progress toward accomplishing work assignments; builds on ideas of others to foster cooperation; •Displays a professional appearance in front of other people; •Builds rapport with the students and others, is attentive, and listens to them •With active participation in the college and university activities	College of Engineering
2	Instructor I	TSUB-INST1-9-2020	12	33947	Master's degree in the area of specialization or its allied/related fields	None required	None required	RA 1080 (Civil Engineer)	•Able to teach Civil Engineering Subjects •With strong foundation in the field of Engineering •Contributed to team goal setting, work planning, and progress; •Helps team make significant progress toward accomplishing work assignments; builds on ideas of others to foster cooperation; •Displays a professional appearance in front of other people; •Builds rapport with the students and others, is attentive, and listens to them •With active participation in the college and university activities	College of Engineering

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Interested and qualified applicants should signify their interest in writing through an application letter addressed to the head of office. Applicants must attach the following documents to the application letter and send these to the address below not later than 21 JUL 2026.

1. Fully accomplished Personal Data Sheet (PDS) with Work Experience Sheet and recent passport-sized or unfiltered digital picture (CS Form No. 212, Revised 2025); digitally signed or electronically signed;
2. Hard copy or electronic copy of Performance rating in the last two rating period (if applicable);
3. Hard copy or electronic copy of proof of eligibility/rating/license, certificate of employment and trainings/seminars attended (if applicable); and
4. Hard copy or electronic copy of Awards, Plaque or Letter of Commendation for the last 10 years; Transcript of Records and Diploma.

This Office highly encourages all interested and qualified applicants to apply, which include persons with disability (PWD) and members of the indigenous communities, irrespective of sexual orientation and gender identities and/or expression, civil status, religion, and political affiliation.

This Office does not discriminate in the selection of employees based on the aforementioned pursuant to Equal Opportunities for Employment Principle (EOP).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to the head of office/ human resource management office/records office, as the case may be:

DR. JASPER JAY N. MENDOZA

University President, Tarlac State University

Romulo Blvd. Brgy. San Vicente, Tarlac City, Tarlac

(045) 606-8155 / hrdmo_rsp@tsu.edu.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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