



Republic of the Philippines  
**TARLAC STATE UNIVERSITY**  
Romulo Blvd. San Vicente, Tarlac City  
Telefax. No. (045) 982-3734  
website: [www.tsu.edu.ph](http://www.tsu.edu.ph)

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## **INVITATION TO BID**

### **SUPPLY AND DELIVERY OF OFFICE EQUIPMENT FOR THE COLLEGE OF CRIMINAL JUSTICE EDUCATION**

1. The Tarlac State University through the **Special Budget (SB) Fund** intends to apply the sum of **Two Million One Hundred One Thousand Eight Hundred Fifty pesos ( ₱ 2,101,850.00)** being the Approved Budget for the Contract (ABC) to payments of **SUPPLY AND DELIVERY OF OFFICE EQUIPMENT FOR THE COLLEGE OF CRIMINAL JUSTICE EDUCATION** Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The Tarlac State University now invites bids for the **SUPPLY AND DELIVERY OF OFFICE EQUIPMENT FOR THE COLLEGE OF CRIMINAL JUSTICE EDUCATION** Delivery of goods is required **within thirty (30) calendar days upon issuance of the Notice to Proceed**. Bidders should have completed, within two (2) years from the date of submission and receipt of bids, a contract similar to the Project, equivalent to at least fifty percent (50%) of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II, Instruction to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act."

Bidding is restricted to Filipino citizens/sole proprietorship, partnership, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of the country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138. Interested bidders should be enrolled in the Electronic Filing Payment System (EFPS) program of the Bureau of Internal Revenue (BIR) pursuant to Executive Order No. 398, RR 3-2005, and must be registered under the Philippine Government Electronic Procurement System (PhilGEPS).

4. Interested bidders may obtain further information from the Tarlac State University and inspect the Bidding Documents at the address given below from **Tuesday to Friday 8:00 a.m. to 5:00 p.m.**

A complete set of Bidding Documents may be purchased by interested Bidders starting **April 17, 2019 to May 07, 2019 02:00 pm** from the address below and upon payment of a non-refundable fee for the Bidding Documents in the amount of **Php 5,000.00**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) provided that Bidders shall pay the non-refundable fee for the Bidding Documents **not later than the submission of their bids**.

5. The Tarlac State University will hold a **Pre-Bid Conference on April 25, 2019, 3:00 p.m.**, at the Business Center – Audio Visual Room, 3rd Floor, Business Center Bldg., Tarlac State University, Tarlac City, which shall be open to all interested parties.

6. Bids must be delivered to the address below on or before **May 07, 2019, 3:00 pm**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

**Bid opening** shall be on **May 07, 2019, 3:00 pm** at the Business Center - Audio Visual Room, 3rd Floor, Business Center Bldg., Tarlac State University, Tarlac City. Bids will be opened in the presence of the Bidder's representatives who choose to attend at the address stated below. Late bids shall not be accepted.

7. Please refer to the table below for the cost of the bidding documents and summary of bidding activities:

<b>COST OF BIDDING DOCUMENTS</b>	<b>Php 5,000.00</b> (non-refundable)
<b>INSPECTION/SELLING PERIOD OF BIDDING DOCUMENTS</b>	<b>April 17, 2019 to May 07, 2019</b> BAC Secretariat Ground Floor, Admin. Bldg. Romulo Blvd., San Vicente, Tarlac City
<b>PRE-BID CONFERENCE</b>	<b>April 25, 2019, 3:00 p.m.,</b> Business Center – Audio Visual Room, 3rd Floor, Business Center Bldg., Tarlac State University, Tarlac City
<b>DEADLINE OF SUBMISSION OF BIDS</b> (Late bids shall not be accepted)	<b>May 07, 2019, 3:00pm</b>
<b>OPENING OF BIDS</b>	<b>May 07, 2019, 3:00pm</b> Business Center-Audio Visual Room, 3rd Floor, Business Center Bldg., Tarlac City

8. The **Tarlac State University** reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:  
**BIDS AND AWARDS COMMITTEE SECRETARIAT**  
 Ground Floor Admin. Building,  
 Romulo Blvd., San Vicente, Tarlac City  
 Tel. No. (045) 606-8142  
 Email: bacsec@tsu.edu.ph / jajimenez@tsu.edu.ph

**RICO G. TOMAS**  
 Chairperson, Bids and Awards Committee



## Bid Notice Abstract

### Invitation to Bid (ITB)

**Reference Number** 6150097  
**Procuring Entity** TARLAC STATE UNIVERSITY  
**Title** SUPPLY AND DELIVERY OF OFFICE EQUIPMENT FOR THE COLLEGE OF CRIMINAL JUSTICE EDUCATION  
**Area of Delivery** Tarlac

<b>Solicitation Number:</b>	2019-010	<b>Status</b>	Pending
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Public Bidding	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Office Equipment	<b>Date Published</b>	17/04/2019
<b>Approved Budget for the Contract:</b>	PHP 2,101,850.00	<b>Last Updated / Time</b>	15/04/2019 11:00 AM
<b>Delivery Period:</b>	30 Day/s	<b>Closing Date / Time</b>	07/05/2019 15:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Jhoanne Ayen A Jimenez Procurement Staff Romulo Blvd. San Vicente, Tarlac City Tarlac City Tarlac Philippines 2300 63-45-6068157 63-45-9824630 jajimenez@tsu.edu.ph		

#### Description

##### INVITATION TO BID

##### SUPPLY AND DELIVERY OF OFFICE EQUIPMENT FOR THE COLLEGE OF CRIMINAL JUSTICE EDUCATION

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INSPECTION/SELLING PERIOD OF BIDDING DOCUMENTS April 17, 2019 to May 07, 2019  
BAC Secretariat  
Ground Floor, Admin. Bldg.  
Romulo Blvd., San Vicente, Tarlac City

PRE-BID CONFERENCE  
April 25,2019, 3:00 p.m.,  
Business Center – Audio Visual Room, 3rd Floor, Business Center Bldg., Tarlac State University, Tarlac City

DEADLINE OF SUBMISSION OF BIDS  
(Late bids shall not be accepted) May 07, 2019, 3:00pm

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RICO G. TOMAS  
Chairperson, Bids and Awards Committee

Line Items	Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
	1	OFFICE EQUIPMENT	see attached specification	1	Lot	2,101,850.00

Pre-bid Conference	Date	Time	Venue
	25/04/2019	3:00:00 PM	Business Center – Audio Visual Room, 3rd Floor, Business Center Bldg., Tarlac State University, Tarlac City

**Other Information**  
VIEW / DOWNLOAD BIDDING DOCUMENTS HERE:  
[https://drive.google.com/file/d/16xbZAf4VevaJ\\_Z\\_7F9Ps00x\\_CCRuj6P7/view?usp=drivesdk](https://drive.google.com/file/d/16xbZAf4VevaJ_Z_7F9Ps00x_CCRuj6P7/view?usp=drivesdk)



