



Republic of the Philippines  
Tarlac State University  
**OFFICE OF ADMISSIONS AND REGISTRATION**  
Tarlac City

February 24, 2011

MEMORANDUM

No. 2, s. 2011

**COLLEGIATE ACADEMIC CALENDAR FOR AY 2011-2012**

To: All Concerned

- A. In reference to CHED Memorandum Order No. 01, s. 2011, the following dates and periods shall be observed for AY 2011-2012:
  - a. The Collegiate Academic Calendar for the AY 2011-2012 will begin on Tuesday, June 14, 2011, and will end on March 24, 2012. The academic year for collegiate courses shall consist of not less than thirty-six (36) weeks, or eighteen (18) weeks per semester, and six (6) weeks for summer classes, exclusive of all holidays and registration days and class days suspended due to natural or man-made causes. (CHED memorandum Order No. 40, series of 2008).
  - b. The First Semester will start on June 14, 2011 and will end on October 15, 2011.
  - c. The Second Semester will start on November 8, 2011 and will end on March 24, 2012.
  - d. The Summer classes will start on April 17, 2012 and will end on May 26, 2012.
  - e. The Christmas break will start on December 19, 2011 and will end on January 2, 2012.
- B. The collegiate classes shall observe the four (4) days a week schedule, from Tuesday to Friday, except in some classes where the number of hours required will not fit the four-day schedule.
- C. Posting of grades of students by faculty in the computer shall strictly adhere to the specified schedule in the Calendar.
- D. Hard copy of the grade sheet of the faculty shall be submitted to the Office of Admissions and Registration after the grades had been posted in the computer.
- E. **Rectification of the posted grade/s** can be done **only** within a period of **one month** commencing on the date of posting in the computer.
- F. Completion of "Inc." grades of students shall follow the one-year period. Within the one-year period, the faculty can post the completed grade of the students. Deadline for posting of completed grades of students that will be covered already by the one-year period shall be on the dates specified in the Academic Calendar. After the deadline, all Inc. grades which were not completed and posted will automatically turn into a grade of 5.0.
- G. Starting this AY 2011 – 2012, faculty shall not be allowed to complete / rectify and post grades of students whose period for completing the Inc. grade had already lapsed and the Inc. grade already turned to 5.0.
- H. The Collegiate Academic Calendar for AY 2011-2012 is hereby endorsed for the guidance of all concerned.

**MA. JUNE S. CARLOS**  
University Registrar

Recommending Approval:

**LOLITA V. SICAT, Ph.D.**  
VP for Academic Affairs

APPROVED:

**PRISCILLA C. VIUYA, Ph. D**  
President

**TSU COLLEGIATE ACADEMIC CALENDAR for AY 2011-2012**

First Semester	:	June 14, 2011	-	October 15, 2011
Semestral Break	:	October 16, 2011	-	November 7, 2011
Second Semester	:	November 8, 2011	-	March 24, 2011
Christmas Vacation	:	December 19, 2011	-	January 2, 2012
Classes Resume	:	January 3, 2012		
Semestral Break	:	March 26, 2012	-	April 14, 2012
Summer Classes	:	April 17, 2012	-	May 26, 2012
Summer Break	:	May 28, 2012	-	June 12, 2012

**2011**

	<b>First Semester</b>	<b>Second Semester</b>	<b>Summer 2012</b>
<b>GENERAL REGISTRATION</b>		Nov. 2-4, & 7, 2011	April 10-13
First Year	May 9-13	(All courses, all levels)	(All Courses)
All courses, 2 <sup>nd</sup> yr-5 <sup>th</sup> yr	May 23-27, 30-31		
Secondary (All levels)	May 9-13	-	
All Others (Transferees)	June 1-3	Nov. 4 & 7, 2011	
Students who took Summer Classes	June 6-10	-	
<b>START OF CLASSES</b>	<b>June 14</b>	<b>Nov. 8, 2011</b>	<b>April 17</b>
<b>ORIENTATION OF NEW STUDENTS</b>	as scheduled by OSA		
<b>DEADLINE FOR DROPPING SUBJECTS</b>	Aug. 12	Jan. 25, <b>2012</b>	May 4
<b>MID-TERM EXAMINATIONS</b>	Aug. 11-13	Jan. 21, 24 & 25	May 3-5
<b>VALIDATION EXAMINATION</b>	Aug. 18-19	Jan. 26-27	May 11
<b>FILING OF APPLICATION FOR GRADUATION:</b>			
1 <sup>st</sup> Sem. Graduates	Sept. 1-16	-	-
Second Sem. Graduates	-	Feb. 1-Feb. 24	-
Summer 2010 Graduates			April 24-May 11
<b>ACADEMIC COUNCIL MEETING:</b>			
Colleges	Sept. 27-30	Feb. 29, Mar. 1-2	May 18
University Wide	Oct. 7	Mar. 13	May 25
<b>FINAL EXAMINATIONS</b>			
Graduating Students	Oct. 13-15	March 8-10	May 24-26
All Other Students	Oct. 13-15	March 22-24	May 24-26
<b>DEADLINE FOR CLEARING DEFICIENCIES:</b>			
Graduating Students	Oct. 14	March 9	May 25
<b>FINAL ORAL (THESIS) DEFENSE</b>	Oct. 14	March 9	May 25
Submission of Bound Copies of Thesis to the ORA	Oct. 28	March 23	June 8
<b>END OF CLASSES</b>	<b>Oct. 15</b>	<b>March 24</b>	<b>May 26</b>
<b>HONORARIUM CLASSES MAKE-UP</b>			
(Due to Holidays)	As requested	as requested	as requested
<b>DEADLINE FOR POSTING OF COMPLETED GRADES OF STUDENTS (covered already by the one-year period) BY FACULTY</b>	Oct. 21	March 30	May 29
<b>POSTING OF GRADES IN THE COMPUTER:</b>			
Graduating Students	Oct. 21, 24-25	March 15-16	May 30
All Other Students	Oct. 21, 24-25	March 30-April 2	May 30
<b>PRINTING OF REPORT OF GRADES</b>	Oct. 26-27	April 3	May 31
<b>RELEASE OF REPORT OF GRADES</b>	Oct. 28	April 4	June 1
<b>UNIVERSITY DAY</b>	Oct. 13	-	-
<b>UNIVERSITY WEEK CELEBRATION</b>	4 <sup>th</sup> Week of November -		
<b>BACCALAUREATE SERVICES and AWARDING OF CERTIFICATES IN THE LADDERIZED PROGRAM</b>		April 16 (a.m.)	
<b>COMMENCEMENT EXERCISES: (Tentative dates)</b>			
Secondary	-	April 16 (p. m.)	-
Collegiate	Nov. 25 (a.m.)	April 17 (a. m.)	June 22
		April 18 (a. m.)	-
		April 19 (a.m.)	-
		April 20 (a.m.)	-

**SPORTS ACTIVITIES: (Tentative dates)**

University Intramurals	September	-	-
SCUFAR	-	October	-
SCUAA	-	December	-

**2011**

June 12	-	Independence Day ( <i>Regular Holiday</i> )
August 23	-	Ninoy Aquino Day
August 29	-	National Heroes Day ( <i>Regular Holiday</i> )
November 01	-	All Saints Day ( <i>Special Non-Working Holiday</i> )
November 30	-	Bonifacio Day ( <i>Regular Holiday</i> )
December 25	-	Christmas Day ( <i>Regular Holiday</i> )
December 30	-	Rizal Day ( <i>Regular Holiday</i> )

**2012**

January 1	-	New Year's Day ( <i>Regular Holiday</i> )
January 20	-	Tarlac City Fiesta
April 5	-	Maundy Thursday ( <i>Regular Holiday</i> )
April 6	-	Good Friday ( <i>Regular Holiday</i> )
April 9	-	Araw ng Kagitingan ( <i>Regular Holiday</i> )
April 19	-	Tarlac Cityhood ( <i>PP 801, Special Holiday</i> )
May 1	-	Labor Day ( <i>Regular Holiday</i> )
May 18 – 24	-	Higher Education Week

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